



The New Beacon

EX FUMO DARE LUCEM



RECEPTION TEACHER

FIXED TERM CONTRACT (MATERNITY COVER)

November 2026 to July 2027

CANDIDATE INFORMATION

ABOUT US

The New Beacon is a leading day and boarding prep school for boys aged 2-13, with a co-educational nursery, renowned for its commitment to excellence in education, sport and the arts.

We pride ourselves on providing an engaging, inspiring, and nurturing environment for our pupils, staff, and visitors. Set in 22 acres of woodland, the School benefits from excellent facilities including, a swimming pool, sports centre, forest school, floodlit astroturf pitch, music school and theatre. Weekly boarding is available for all pupils from Year 5 – Year 8, complimenting the extended day provision and encouraging boys to develop their independence as they progress through School.

In August 2021, The New Beacon merged with Tonbridge School, marking an exciting new chapter in the School's history and providing opportunities for collaboration and innovation across both institutions.

Having celebrated 125 years of all-boys prep school education in 2025, the School is excited to continue building on its outstanding reputation, mindful of its history and traditions, and ready for innovation.



OVERVIEW

We are seeking an enthusiastic and experienced Reception Teacher to join our Early Years team on a full time, fixed term contract basis from November 2026 to July 2027, to cover maternity leave.

The New Beacon provides a nurturing and inspiring environment for boys to continue their exciting journey in education.

For boys progressing into Reception, there is a seamless transition into a more structured environment to reflect the step up into school, while still continuing to learn in a fun, creative and engaging way.

The successful candidate will deliver high-quality, engaging lessons across all subjects in the Early Years curriculum. They will have full responsibility for their class, with academic oversight and pastoral care, helping to nurture and inspire a love of learning in boys as they progress through the School.

Outside of lessons, they will contribute to the wider life of the School, getting involved in co-curricular activities, events and pastoral responsibilities.

THE ROLE

Role	Reception Teacher
Line of Report	Head of Early Years
Summary	The Reception Teacher will be responsible for a Reception class, delivering high quality lessons across all subjects in the Early Years curriculum. They will be responsible for both the academic development and pastoral care of a class.

DUTIES AND RESPONSIBILITIES

Teaching and Learning

- Deliver high quality lessons across all subjects in the Early Years curriculum, which inspire a love of learning, demonstrate high standards of pedagogy and engagement with pupils.
- Adopt the most effective teaching approaches for Reception pupils, keeping abreast of contemporary educational issues.
- Take responsibility for the classroom, monitoring teaching and learning activities, ensuring that all activities are conducive to the best standards of education.
- Identify and teach skills that will develop pupils' ability to work independently.
- To have specific academic oversight and direct pastoral responsibility for a Reception class.
- Prepare lessons and other planning documentation, as required, in keeping with School and departmental standards and policies.
- Adapt teaching effectively to support pupils of varying abilities and needs.
- Support and develop pupils' personal relationships with each other and with adults.
- Maintain good discipline at all times in accordance with the School's policies, using the School's Behaviour, Rewards and Sanctions policy consistently.

Assessment and Monitoring

- Set targets for raising achievement among Reception pupils.
- Develop an understanding of the learning needs of the pupils and the importance of raising achievement.
- Keep records of pupils' work to track their progress and identify gaps in their learning, using data to inform planning and implement interventions where necessary to support progress.
- Take part in Parents' evenings and produce high quality reports related to each pupil's academic achievements and progress.

Professional Development

- Engage in ongoing professional development, keeping up to date with the latest
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developments in teaching and learning.

- Attend relevant training sessions, workshops, and conferences to develop expertise and bring new ideas to the School.
- Participate in training/INSET sessions as part of ongoing professional development.
- Participate in School-wide initiatives related to teaching and learning.

Co-Curricular Enrichment

- Contribute to whole School initiatives, pastoral responsibilities, and extra-curricular programmes.

Class Teacher

- Provide pastoral care and support to pupils within their assigned class.
- In conjunction with the other Reception Teacher, teach both classes in the year group as one class to support attendance at meetings and School events.
- Monitor pupil attendance, behaviour and academic progress.
- Be the point of contact for pupils, parents and other staff regarding pupil welfare and concerns.

General Requirements

- To take part in breaktime and lunchtime supervision of pupils.
- Promote and safeguard the welfare of pupils for whom you are responsible and with whom you come into contact with.
- Maintain high professional standards of attendance, punctuality, appearance and conduct.
- Maintain positive, courteous relations with pupils, parents and colleagues.
- Promote the good name and reputation of the School.
- To take part in other School events as required, including but not limited to Open Days, Stay and Play sessions and Parents Evenings, some of which may fall on a Saturday.
- Compliance with School policies and procedures.
- To undertake any other reasonable duties as required by your Line Manager.

PERSON SPECIFICATION

Essential Qualifications

- Qualified Teacher Status (QTS) or equivalent.
- A good honours degree or equivalent qualification in Primary Education.

Knowledge and Experience

- Experience of teaching in Reception.
 - Experience of teaching the Early Years Foundation Stage Curriculum in an Independent School setting would be advantageous.
 - Experience of using digital platforms to track and monitor each pupil's progress, such as Famly or an equivalent product.
 - Knowledge and understanding of recent developments in teaching and learning.
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- Experience with literacy schemes such as Read Write Inc.
- Experience with numeracy schemes such as White Rose Maths.

Skills and Abilities

- Outstanding classroom practitioner with excellent subject knowledge.
- The ability to deliver dynamic and effective lessons to the full ability range of pupils in the class.
- Ability to inspire pupils of all abilities and foster a love of learning.
- Excellent communication and interpersonal skills, with the ability to build positive relationships with colleagues, pupils, and parents.
- Excellent IT skills, confident in the use of different software, with experience of using educational technology to enhance teaching and learning.
- Proactive, with the ability to work on own initiative.
- Excellent attention to detail, administrative, organisation, time-management and prioritisation skills, showing adaptability, resilience, and flexibility.
- Commitment to collaborative working within a team setting.
- Effective problem-solving skills and the ability to work successfully to deadlines.

Personal Attributes

- A passion for inspiring young learners and a commitment to high standards of academic achievement.
- A commitment to fostering an inclusive learning environment where all children feel valued and supported.
- Commitment to high academic standards and innovative teaching approaches.
- A forward-thinking, resilient and positive, collaborative mindset
- Creative, flexible, and adaptable to the evolving needs of the School.
- Enthusiasm for the ethos of The New Beacon School.
- A high degree of professionalism and discretion.
- A genuine dedication to supporting the holistic development of every child, whatever their ability, so each can reach their full potential.
- A positive, enthusiastic approach paired with a good sense of humour.

RENUMERATION AND BENEFITS

Competitive salary dependent on knowledge and experience.

Benefits package including:

- Pension scheme
 - CPD opportunities
 - Lunch provided free of cost during term time
 - Staff car parking
 - Use of swimming pool and fitness suite
 - Cycle to Work scheme
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SAFEGUARDING

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and always ensure compliance with the School's Safeguarding and Child Protection Policy Statement. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School s/he must report any concerns to the School's Designated Safeguarding Lead or, if he/she is the School's DSL, to the Head and relevant agencies.

The New Beacon is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening and training appropriate to the post, including checks with past employers and an Enhanced DBS check.

EQUAL OPPORTUNITIES

The New Beacon is an equal opportunity employer and we welcome the unique contributions that everyone can bring to The New Beacon in terms of education, opinions, culture, ethnicity, race, sex, gender identity and expressions, nation of origin, age, languages spoken, colour, religion, disability, sexual orientation and beliefs.

HOW TO APPLY

Full details and our application form can be found on The New Beacon website at:

<https://www.newbeacon.org.uk/contact-the-school/school-vacancies/>

and on Tonbridge School's website at:

<https://www.tonbridge-school.co.uk/careers>

Applications forms should be accompanied by a short letter of application, a current curriculum vitae, and the names, addresses, and telephone numbers of three referees.

Closing Date: Wednesday 16 September 2026 at 9am

Apply via our online application form or, send your completed application form and accompanying documents to:

hrdept@tonbridge-school.org

01732 365555

Early applications are encouraged as we reserve the right to interview and appoint at any stage of the process.

newbeacon.org.uk

Find us

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Get in touch

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